



## 2025 SCHOLARSHIP PROGRAM

*The Richmond Heights Community Development Corporation, a not for profit corporation, reserves the right to review the conditions and procedures of this scholarship program and to make changes at any time including termination of the program.*

**PURPOSE:** The Richmond Heights CDC awards Five (5) \$1000.00 Scholarships to college-bound high school seniors based on demonstrated academic achievement, character, community service activities, extra-curricular activities and financial need.

**CRITERIA:** The students eligible for assistance must be graduating high school seniors who resides, or is a member of a church, in Richmond Heights and intend to continue their education at a college or university. Consideration will be given to academic achievement, financial need and the student's community service record. Students must submit a scholarship application on the form provided by the Richmond Heights Community Development Corporation. All information will be treated as confidential.

**GUIDELINES:** Scholarships will be awarded fall and spring semester of the freshman year and disbursed in two equal payments in August and January. Students must have no lower than a 2.0 grade-point average.

**AMOUNT:** Each scholarship awarded will be a minimum of \$1,000. All scholarship awards will be made payable to the student and college or university.

**DEADLINE:** All applications MUST be submitted by US Mail and postmarked on or before the deadline, May 8, 2025. The deadline is the date after which applications will no longer be accepted. The Richmond Heights CDC uses the postmarked date to determine mailed entries. Emailed or faxed applications will NOT be accepted.

**MAIL TO:**  
Richmond Heights CDC  
PO Box 163434  
Miami, FL 33116

**SELECTION:** Recipients are selected by Richmond Heights CDC Scholarship Committee. Decisions of the scholarship committee are final and are not subject to appeal. The program is competitive; not all applicants will be selected as recipients. Applicants should be prepared for an interview with the scholarship committee. Neither the scholarship committee, nor the staff, will release justification for recipient selections.

**NOTIFICATION:** All applicants will be notified by USPS Certified Mail on or before June 1<sup>st</sup>.

**REQUIREMENTS:** Only completed applications will be accepted and are required to include the following:

- Be a High School Graduating Senior
- Have a GPA of 2.0 or above
- A Statement of Financial Need detailing specific and personal reasons why you feel you deserve and/or need financial assistance (you may include any deficits in a financial aid package, family income and personal need. Personal need may include special circumstances, such as personal hardship or financial difficulty that contributes to the applicant's financial need).
- Official high school transcripts (must include seal).
- An official acceptance letter from a College or University verifying enrollment for the upcoming fall semester.
- Submit a 3x5 inch photograph with the application.

**RENEWAL:** Based on availability of funds, the renewable scholarship will be available to undergraduate students only. Each student shall be eligible to receive \$500 per semester (Spring & Fall) up to a maximum of three years, provided all of the requirements are met as outlined in the renewable scholarship application. All students **MUST** re-apply, each semester, in order to be considered for the renewable scholarship. Students receiving a Renewable Scholarship will be reviewed for two standards to determine renewable scholarship eligibility:

- Must have no lower than a minimum cumulative GPA of 2.5 on a 4.0 scale.
- Must be a full-time student, in good academic standing, with a minimum of 12 credit hours per semester and must be continuously enrolled in order to receive the scholarship for the next semester.

**Questions? Contact us...**  
**Email: [richmond\\_heightscdc@msn.com](mailto:richmond_heightscdc@msn.com)**  
**Phone: (305) 232-6611**



**Richmond Heights Community Development Corporation**  
A Not For Profit Corporation • Miami, Florida

**2025 SCHOLARSHIP APPLICATION**

This is a fillable PDF form. Please type all information.

**Student Information**

Name _____	Date of Birth _____
Address _____	Phone (home) _____
City _____ Zip _____	Phone (cell) _____
Church Name _____	Email _____

**Parents' or Guardians' Information**

Father/Male Guardian	Mother/Female Guardian
Name	Name
Occupation	Occupation
Yearly Salary/Income	Yearly Salary/Income
Other Sources of Income	Other Sources of Income

**Family Information**

Total Number in Household \_\_\_\_\_

Name	Relationship	Age

*If more space is needed, attach a separate page to the application*

**Student's Academic Information**

Name of High School \_\_\_\_\_

Grade Point Average (GPA) \_\_\_\_\_

Clubs or Organizations in which you participated or are currently active

Organization	Office Held	Year(s)

**Student's Community Involvement**

List Community Service Projects or Activities Completed

Project Name	Project Location Name	Dates and Hours Completed

*If more space is needed, attach a separate page to the application*

**Future Plans**

Name of the college you plan to attend \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Have you applied? Yes \_\_\_ No \_\_\_

Have you received a letter of acceptance? Yes \_\_\_ No \_\_\_ (a copy of your *official* letter of acceptance is required.)

Intended Major \_\_\_\_\_

Briefly describe your career goals:

**Personal Statement**

In the space provided (**please type**), write a brief statement detailing **specific** and **personal** reasons why you feel you **deserve** and/or **need** financial assistance. Focus on your achievements, service, personal accomplishments, and any obstacles that you have overcome. If you need more space you may attach an additional sheet of paper.

## References

List three references from the categories listed.

### **Reference #1-Academic Reference**

List one reference who can attest to your academic character and achievement.  
This can be a teacher in a core subject (English, math, science, social studies), or a counselor.

Name	Job Title	School Phone	
School Address		City	Zip

### **Reference #2-Church Reference**

List one reference who can attest to your church involvement. This can be a church leader  
(Youth Pastor, Pastor, or other church leader who knows you personally and is NOT an immediate family member)

Name	Position in Ministry	Church Phone	
Church Address		City	Zip

### **Reference #3-Community Reference**

List one reference who can attest to your community involvement. This can be a community leader.  
This person may be a church member who is also a community leader who knows you personally or who is familiar with your service.

Name	Community Service Title	Phone	
Address		City	Zip

## Signatures

I hereby declare that all of the above statements are true. I have also included with this application the necessary official transcript and letter of acceptance to a College/University in sealed envelopes. I agree to accept the decision of the Scholarship Committee of Richmond Heights Community Development Corporation, Inc.

Student's Signature \_\_\_\_\_

Date \_\_\_\_\_

Parent's/Guardian's Signature \_\_\_\_\_

Date \_\_\_\_\_